

根据中文提示输入相应的英文或数字, 然后将全部中文(包括本提示信息)删除!

请用有单位名称的正式抬头信笺纸打印证明!

CERTIFICATE OF EMPLOYMENT

This is to confirm that Mr. 申请人姓名拼音, whose passport number is 护照号码, has been the 职务 of our company since 日/月/年 (具体入职日期), receiving a monthly salary of RMB 月薪.

Mr. 申请人姓名拼音 will take a tour to the Australia from 日/月/年 (入境日期) to 日/月/年 (离境日期), 逗留天数 days in total.

For your information, all costs related to this trip will be fully born by Mr. 申请人姓名拼音. We guarantee that he is law-abiding and will return as scheduled. His position will be reserved during the trip. Should you have any question or need further information, please do not hesitate to contact us.

(负责人签名)

(盖章)

负责人姓名拼音

负责人职位 (英文)

公司英文名称

Tel: 公司电话

Fax: 公司传真

E-mail: 电子邮箱

Address: 公司英文地址 (从小到大翻译)